



ST JOSEPH'S COLLEGE

Appointment of

Grounds Person

Fixed Term – One Term Contract

(we reserve the right to interview and appoint ahead of the closing date)

The Responsibility

- Preparing and maintaining the sports facilities under the direction of the Estates Manager including artificial surfaces to a high standard
- Support with maintaining and preparing of all sports surfaces including synthetic astro-turf pitches.
- You will work as part of an established team and be interested in general gardening duties, with the capabilities to carry out additional tasks within the School grounds
- Support with applications of fertilisers and fungicides
- Working with various different types of equipment and machinery
- Undertaking general maintenance of equipment as directed
- Maintaining the awareness of the Health and Safety Regulations in your areas of responsibility
- Maintaining the cleanliness of the School grounds and work areas
- Drive vehicles and equipment as required for grounds maintenance operations
- Ensure hedges and fences are maintained to a high standard



- Undertake routine preparation and maintenance work on a range of sports facilities and surfaces as detailed by your line manager. Undertake all preparatory and cultivation work to maintain safe quality playing surfaces
- Undertake minor construction and landscaping work. Follows standard procedures requiring knowledge of the functional area
- To maintain surrounding areas e.g. borders, hedges and car parks - to include edging, weeding and litter picking.
- Ensure vehicles and equipment used by self and work group are regularly maintained in accordance with routine operating requirements. Monitor the use of consumable items and spares and make arrangements for their replenishment
- Ensure the safe use, storage, calibration and disposal of pesticides and other similar substances. Promote the Health and Safety of self and others. Respond to emergencies
- Maintain good communications with staff and the wider community



- Work at other locations and some evenings, as required, depending on the College's operational needs
- Ground works including support with the repair of pathways, roadways and painting of fences etc
- In addition, you are required to participate in a salting, gritting and snow clearing rota, which will require an earlier start than normal and operates Monday to Saturday. Currently, this requires a start time of 6.30am.



The Environment

St Joseph's College is an independent school with Christian values that gives students space to thrive. Being part of the St Jo's Community is a one-in-a-lifetime experience. We provide a stable foundation for students and we take happiness very seriously.

At St Jo's we support the intellectual, spiritual, physical and emotional growth of every pupil. We firmly believe that children who thrive are the happiest of all and this creates an environment that is inspirational for staff as well as students.

An energetic forward-thinking college, St Jo's is a day and boarding school for boys and girls aged 2-19 years.

The College proudly hosts one of the world's most prestigious schoolboy sporting events – the National Schools Rugby Festival; hosted by the College in October each year, the Grounds Manager and their team lays a fundamental role in fulfilling



Person Specifications

- Completed IOG/GMA Training Level 1 & 2
- National/Scottish Vocational Qualification Level 2 Sports Turf Maintenance or IOG/GMA National Technical Certificate or BTEC First Diploma/First Certificate in Horticulture or City & Guilds National Certificate in Horticulture desirable
- PA1, PA6 and PA2 qualified desirable
- Horticultural and arboriculture experience would be beneficial
- No less than 3 years prior grounds person experience
- Awareness of relevant Health and Safety legislation
- Formal training in manual handling
- A valid clean driving licence



The Small Print:

Reports to: Estates Manager

Pay Scale: Depending on experience and qualifications.

Status: 8.00am – 5.00pm Monday to Friday, with two 15 mins breaks (unpaid) and an hour lunch break (unpaid), plus Saturday mornings on a rota basis (term time only)

Location: St Joseph's College



