



# ST JOSEPH'S COLLEGE

Appointment of

## EAL Instructor

(English as an Additional Language)

Start Date: August 2024

(we reserve the right to interview and appoint ahead of the closing date)

Closing date 20 May 2024

## The Responsibility

As an EAL (English as an Additional Language) Instructor, you will be responsible for delivering high-quality English language instruction to learners both in online and face-to-face settings. Whilst most of your teaching will be delivered on site and face to face, some of your teaching may well be delivered online to our international partner schools, this will require some flexibility regarding starting hours. Above all, irrespective as to delivery, your role is to create engaging lessons that cater to students' language proficiency levels and facilitate their language development effectively.

- 1. Language Instruction:** Design and deliver effective English language lessons appropriate to the learners' proficiency levels.
- 2. Curriculum Development:** Develop curriculum materials, lesson plans, and assessments that align with students' language learning goals and objectives.
- 3. Classroom Management:** Create a supportive and engaging learning environment that encourages student participation and interaction.
- 4. Assessment and Progress Monitoring:** Conduct regular assessments to evaluate students' language proficiency and monitor their progress.
- 5. Individualized Instruction:** Provide individualized support and instruction to meet the diverse needs of learners.
- 6. Cultural Sensitivity and Development:** Foster cultural awareness and sensitivity in language teaching to promote understanding and respect for diverse backgrounds. Part of the role will be in helping international students acclimatize themselves to an English school and to English culture
- 7. Collaboration:** Work collaboratively with other instructors, staff, and stakeholders to support students' language development and academic success.
- 8. Professional Development:** Stay updated with best practices in language teaching and participate in professional development activities.





## The Environment

St Joseph's College is an independent school with Christian values that gives students space to thrive. Being part of the St Jo's Community is a one-in-a-lifetime experience. We provide a stable foundation for our students and we take happiness very seriously.

At St Jo's we support the intellectual, spiritual, physical and emotional growth of every pupil. We firmly believe that children who thrive are the happiest of all and this creates an environment that is inspirational for staff as well as students. An energetic forward-thinking college, St Jo's is a day and boarding school for boys and girls aged 2-19 years.

St. Joseph's College Ipswich is renowned for its welcoming and diverse international student body, enriching the campus community with cultural diversity and global perspectives. Situated in a picturesque location on the edge of Ipswich, the college provides a nurturing and inclusive environment where international students feel at home away from home.

The college is dedicated to supporting international students throughout their academic journey, offering specialized programs and resources to ensure their success. From tailored orientation programs to ongoing language support, St. Joseph's College prioritizes the integration and well-being of its international students.

The college community values inclusivity and mutual respect, promoting meaningful interactions and friendships among students from various countries and cultures. We are therefore proud to have long established bi-lateral school partnerships and strong ties with agents in different parts of the world.

Moreover, we are now excited to be embarking upon a new venture whereby we are creating a school within school, a dedicated language centre or 'landing pad' for students who need some intensive language tuition in order to access the main College curriculum. Students will be based in our language school for between one term to a school year depending upon prior English competence and progress on the course,





## Qualifications & Experience

1. **Education:** A bachelor's degree in TESOL (Teaching English to Speakers of Other Languages), Applied Linguistics, Education, or a related field would be an advantage
2. **Certification:** Certification in TEFL (Teaching English as a Foreign Language), TESOL, or CELTA (Certificate in Teaching English to Speakers of Other Languages) is often required.
3. **Experience:** Previous experience in teaching English as a second/foreign language both in online and face to face settings is beneficial. Experience working with diverse learner populations is desirable.
4. **Technology-** proficiency in using technology for teaching purposes.
5. **Language Proficiency:** Proficiency in English is essential. Proficiency in other languages relevant to the student population may be an advantage.
6. **Interpersonal Skills:** Strong communication and interpersonal skills are necessary to interact effectively with students and colleagues from diverse backgrounds.
7. **Cultural Competence:** Cultural awareness and sensitivity are important for fostering a welcoming and inclusive learning environment.
8. **Knowledge:** previous experience in preparing students for IELTS and/or the Cambridge language examinations is desirable.

### Additional Skills (Preferred):

- Knowledge of language acquisition theories and methodologies.
- Experience with language assessment tools and techniques.
- Familiarity with technology-enhanced language learning tools and resources.





## Life at St Jo's

The successful candidate will take on a Monday to Friday year round contract.

The role includes 31 days holiday, which includes bank holidays & a discretionary two weeks Christmas shutdown (3 days of holiday are to be taken in Christmas).

Reports to: Senior Deputy and working closely with Director of Business Development and Operations

Pay Scale: Competitive, St Joseph's College operates its own pay scale.

