

FEES AND CONDITIONS – FROM SEPTEMBER 2020

Notes

All tuition fees include Pupil Accident Insurance but do not include specialist DT, Photographic and Art materials, revision books and public examination charges at GCSE, A-level or BTEC enrolment and registration. Any lost or damaged textbooks will be charged. All Sixth Form textbooks and revision packs will be added to the fee account. For students who lose their ID badge, a £10 replacement fee will be charged. Tuition fee includes a weekly student £5 reprographics allowance; all photocopying thereafter will be chargeable.

For students wishing to undertake the Duke of Edinburgh Award, there will be a £100-£425 non-refundable deposit charged once they have committed, dependant on the level of Award (notification will be sent by letter). This deposit will go towards expedition costs which need to be booked well in advance and thus ensures other students are not comprised should an individual decide to drop out.

Full Boarding Fee For non-EEA nationals living abroad includes an incremental fee for a minimum of one hour per week of EAL and complimentary airport coach transport on designated travel days.

Flexi-Boarding is available to help accommodate the busy lifestyle of the modern family and is ideal for students with co-curricular activities which finish late, or start early. In addition, it can also accommodate those students whose parents travel extensively for work. Students are also encouraged to try flexi-boarding to see if boarding might be something that suits their needs later in their school career. Flexi-boarding is charged at a nightly rate (details available upon request), in addition to the day fee and includes dinner and breakfast. Advanced notice is required and places are allocated on a first-come, first-served basis. Maximum 10 nights per term, 1-week night per week.

Armed Forces Families are available to obtain a significant discount on boarding / tuition fees via the CEA in recognition of their service. The College is CEA accredited.

Prep School Late Charge is made when a child is not collected by an authorised adult at the end of a session. The Prep School puts into practice agreed procedures to ensure the child is cared for safely however, this incurs the following charges:

- If a child is not collected within 5 minutes a charge of £1 for each of the first 15 minutes will be applied.
- After the first 15 minutes a 'late charge' of £15 plus the relevant session charge e.g. afternoon session charge will be applied in line with our charging policy. If the child goes into a 'Late Stay' session at the end of the day, no penalty will be applied as this is a 'pay as you use' service for all parents and is bookable at short notice.
- Prep School closes at 5.30pm sharp. Staff need to go home and therefore, if a child is collected after 5.30pm, a charge of £35 per hour will be incurred. This will not be prorated.

Concessions are available in the following areas:

- **Sibling Discount:** 5% for the 2nd child; 10% for the 3rd child and any additional children from the same family whilst all remain at St Joseph's College.
- **Early Enrolment:** a discount of £200 is applied to any student who is enrolled for a September start (acceptance forms and deposit received) by 4 March in same calendar year.
- **New Family Referral:** a discount of £200 is available for both the new family and the referring family (subject to a maximum of 3 referral credits). The referring family must have a student already enrolled at the College and the new student must attend for at least one academic year. This does not apply to Nursery.
- **Pre-Payment Discount:** Families who pay the full year's fees in advance are able to receive a one-off discount of £200. Payment for the year must be received on, or before, the 1st day of Winter Term.
- **Old Birkfieldians' Loyalty Discount:** OB families will receive a £200 one-off discount for the first and any subsequent children. Each student must complete a full academic year at the College.
- **Fees in Advance Scheme:** Fees in Advance can be made at various stages of a student's education (minimum 2 years, maximum 5 years). Tuition will increase by no more than 2.5% for the duration of the agreement. Please contact the Finance department for more details.

Academic Term's Notice, or fees in lieu, is required before a student leaves the College

Host Family Arrangements can be made to ensure boarding students have a reputable homestay family. These families will offer suitable accommodation within a clean, healthy and safe environment where students can live, study and immerse themselves in local culture and a local family. By allowing the College to arrange homestay families, parents can be confident families are visited and they, and their homes, meet the requirements set out by local authorities.

The College operates 3 schemes for payment of fees:

- Termly Direct Debit – payable on the first day of each term
- Termly Instalment Scheme – please see the College's Fee Payment Option Sheet
- Fees in Advance Scheme (as above)

