

FEES AND CONDITIONS – FROM 1 SEPTEMBER 2018

Registration Fee (non-refundable and includes the assessment fee)	£75	Per pupil
Place Deposit (refunded on leaving)	£500	Acceptance Deposit
	One Term's Fee	Non EEA Deposit: Term's fee less the Acceptance Deposit

ACADEMIC NURSERY PER SESSION

EYFS Funded sessions (subject to availability)

You can claim up to a maximum of 15 hours of free childcare per week through EYFS Funded Sessions. You can start claiming free childcare from the start of the academic term after your child turns 3. These hours can only be taken during the EYFS funded sessions.

SESSION TIMES	SESSION DETAILS	FULL PRICE	EYFS FUNDED
8.30am to 11.30am	Academic nursery session	£18.90	Free
11.30am to 1.00pm	Activities and lunch	£9.45	£9.45
1.00pm to 4.00pm	Academic nursery session	£18.90	Free
4.00pm to 5.30pm	Activities and tea	£9.45	£9.45
8.30am to 5.30pm	Full day academic nursery session	£56.70	£18.90

SESSION DETAILS	SESSION DETAILS	FULL PRICE
4.45pm to 5.30pm	Reception, Years 1 and 2, includes tea	£7.30

Late collection charges apply, refer to notes section

FEES PER TERM

	DAY	WEEKLY BOARDING	FULL BOARDING EEA	FULL BOARDING Non EEA
Reception – “Rising 5s” (including EYFS session 8:30am to 11:30am in an EYFS setting)	£2,015			
Reception – Year 2	£3,095			
Juniors (Years 3 to 6)	£4,020	£8,330	£8,715	£8,715
Seniors (Years 7 to 8)	£4,750	£8,330	£8,715	£8,715
Seniors (Year 9)	£5,050	£9,105	£11,265	£11,590
Seniors (Years 10 to 11)	£5,050	£9,105	£11,265	£11,590
Sixth Form	£5,050	£9,105	£11,265	£11,590

FEES PER TERM – ARMED FORCES FAMILIES

Armed Forces families who are able to claim CEA Allowance

	TOTAL FEE*	CEA ALLOWANCE	FAMILY
Senior	£8,332	£7,407	£925
Prep	£6,770	£5,845	£925

Flexi Boarding Fee £50.00 Per night, inc evening meal & breakfast (subject to availability)

Day & Boarding Pupils' Expenses £5 Society of Old Birkfeldians, per term

Boarding House Expenses £105 Full boarder, per term
£90 Weekly boarder, per term

Boarding Student Pocket Money – Optional £100 Full boarder, per term
£80 Weekly boarder, per term

All students – Optional £1.3% School Fees Refund Scheme (net fees)
£8.57 Pupil Effects Scheme

Lunch (per day) £3.45 Infants
£3.80 Junior
£4.35 Senior/Sixth Form

Transport (per day)

Colchester	£8.30
Dedham	£8.20
Ipswich	£5.40
Sudbury	£9.15
Felixstowe	£7.30
Tendring	£8.55
Hadleigh	£8.80
Woodbridge	£8.00

Complimentary Station Shuttle service

Please contact the Finance Dept for further information.



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Notes

- **All tuition fees** include Pupil Accident Insurance, **but do not** include specialist Photographic and Art materials and public examination entry charges at GCSE & 'A' Level. Any lost or damaged text books will be charged. All sixth form text books and revision packs will be added to the fee account.
- **Full Boarding Fee for non EEA** nationals living abroad, includes an incremental fee for a minimum of one hour per week of tuition in English as an Additional Language and complimentary airport transfers on designated travel days.
- **Prep School Late Collection Charge.** In the event that a child is not collected by an authorised adult at the end of a session the school puts into practice agreed procedures. These ensure that the child is cared for safely.

If a child is not collected within 5 minutes a charge of £1 for the first 15 minutes will be applied.

- After the first 15 minutes a 'late charge' of £10 plus the relevant session charge e.g. afternoon session charge will be applied in line with our charging policy. If the child goes into the 'Late Stay' session at the end of the day no penalty charge will be applied as this is a pay as you use service for all parents and can be booked at short notice.
- As our Prep School closes at 5.30pm and staff need to go home, if a child is collected after 5.30pm a charge of £30 per hour will be applied.
- **Concessions.**
 - **Sibling Discount.** A discount of 5% will be applied to the second and 10% to the third and any additional children from the same family.
 - **Early Enrolment.** A discount of £200 will be applied for any student who is enrolled for a September start (acceptance forms and deposit received) by 4 March in the same calendar year.
 - **New Family Referral.** A discount of £200 is available for both the new family and the referring family. The referring family must have a student already enrolled at the College and the new student must attend at least one academic term. A maximum of 3 referral credits are allowed.
 - **Pre-payment Discount.** Families who pay the full year's fee in advance are able to receive a one-off discount of £200. Payment for the year must be received on or before the 1st day of the Winter Term.
 - **Old Birkfeldians' Loyalty Discount.** Old Birkfeldian families will receive a one-off discount of £200 for the first and any subsequent child/ren. The student must complete a full year at the College.
 - **Fees In Advance Scheme.** Fee in advance payments can be made at various stages of your child's education (minimum 2 years, maximum 5 years). Tuition will increase by no more than 2.5% for the duration of the agreement. Please contact the Finance department for more details.
- **An academic term's notice**, or fees in lieu, will be required before the pupil leaves the school.
- **Early Education Session.** In line with the Suffolk County Council's code of practice on the provision of free nursery places for 3 and 4 years olds, a maximum of 6 hours a day will be provided without charge. Early Education Session times are 8.30am to 11:30am and/or 1:00pm to 4:00pm, with a maximum of 15 funded hours available per week. The sessions and times will be allocated for periods when the nursery has spaces available; these may change from term to term. "Rising 5 year olds" in Reception will be taught in an EYFS setting as determined by the College. If your child is of Reception class age but not of compulsory school age and you do not wish him/her to attend full time, your child can remain in Nursery on a part time basis.
- **The school operates three schemes for payment of school fees:**
 - Termly direct debit, payable on the first day of each term;
 - Fees in Advance Scheme, as described above
 - Termly instalment scheme:

The College offers parents, at its discretion, the option to pay a particular term's fees by instalment under our Termly Instalment Scheme. Under the Termly Instalment Scheme the dates and amounts of each instalment for that particular term's fees will be set out in a separate agreement for that term. No administration charges, interest or other charges are included in the Termly Instalment Scheme. The College reserves the right to withdraw or amend the terms of the Termly Instalment Scheme at any time by giving you notice in writing before the beginning of a new school term. No agreement to accept payment on deferred terms will be valid unless it provides for no more than four payments within a 12 month period. For more information on the Termly Instalment Scheme please contact the Finance department.